

**WEST ORANGE BOARD OF EDUCATION**  
**Public Board Meeting - 8:05 p.m. – February 23, 2015**  
**West Orange High School**  
**51 Conforti Avenue**

**Minutes**

Meeting convened at 8:05 p.m.

**I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE**

Present: Mr. Charles, Mrs. Casalino, Mrs. Lab, Mrs. Mordecai, Mr. Robertson

**II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:**

A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 6, 2015.

B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.

C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

**III. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF February 9 and 12, 2015 (Att. #1)**

February 9, 2015

<b>MOTION:</b> <u>Mrs. Casalino</u>	<b>SECOND:</b> <u>Mrs. Mordecai</u>	<b>VOTE:</b> <u>3-0-2 (VV)</u>
<b>ABSTAIN:</b> <u>Mr. Robertson, Mr. Charles</u>		

February 12, 2015

<b>MOTION:</b> <u>Mrs. Lab</u>	<b>SECOND:</b> <u>Mrs. Casalino</u>	<b>VOTE:</b> <u>3-0-2 (VV)</u>
<b>ABSTAIN:</b> <u>Mr. Robertson, Mr. Charles</u>		

**IV. SUPERINTENDENT/ BOARD REPORTS**

- A. Mt. Pleasant Elementary Students
- B. Retirement Recognition for Barbara Kivlon and Mike Schiavo
- C. Honors Courses for Middle School
- D. PARCC
- E. Special Education Expo
- F. Budget Update

- G. HIB Report
- H. Athletic/Extracurricular Update

**V. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS**

**VI. SECOND READING OF THE FOLLOWING BOARD POLICIES:**

Graduation Requirements 6146.00  
 At-Risk and Title 1 6171.30

**MOTION:** Mrs. Casalino                      **SECOND:** Mr. Robertson                      **VOTE:** 5-0 (RC)

**VII. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS**

**A. PERSONNEL**

**1. Resignations / Retirements**

- a. Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Kelly Hart	WOHS	Technology Education	Resignation	4/10/15 *
Barbara Kivlon	Redwood	Principal	Retirement (36 years)	7/1/15
Michael Schiavo	Mt. Pleasant	Principal	Retirement (17 years)	7/1/15

\*or sooner as determined by the Superintendent

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Carolynn Ernst	Redwood	Paraprofessional - General Education	Resignation	2/24/15

**2. Rescissions**

- a. Superintendent recommends approval to the Board of Education for the following substitute rescission(s)

Name	Location	Position	Effective Date
Sherome Jackson	Buildings & Grounds	Substitute Custodian	2/6/15
Michael Tate	Buildings & Grounds	Substitute Custodian	2/18/15

**3. Appointments**

- a. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Carolynn Ernst	Redwood	Grade 2 Leave Replacement	Cozzolino	BA	2	\$259.31 per diem	2/25/15 - 6/19/15
Kristin Paul	WOHS	Special Education Leave Replacement	O'Neill	MA	2	\$276.90 per diem	2/1/15 - 4/2/15
Gail Sumpter	WOHS	Family & Consumer Science Extended Assignment Substitute	Wong-Macias	N/A	N/A	\$180 per diem	2/13/15 - 3/23/15

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Mercedes Castro Hidalgo	WOHS	Custodian Night Shift	Hood	B&G	8	\$35,217.83 to be prorated (includes shift differential of \$580) (amended)	2/10/15 - 6/30/15
Gustavo Contreras, Sr.	Redwood	Custodian Night Shift	Villone	B&G	8	\$35,217.83 to be prorated (includes shift differential of \$580) (amended)	2/10/15 - 6/30/15
Michelle Ferrara	Washington	Part-Time Paraprofessional	Salkin	Non Degree	2	\$22.43 per hour	2/24/15 - 6/19/15
Robert Sabino	Washington	Custodian Night Shift	Bisono	B&G	8	\$35,217.83 to be prorated (includes shift differential of \$580) (amended)	2/10/15 - 6/30/15

- c. Superintendent recommends approval to the Board of Education for training level changes to be made for certificated staff members who completed course work with passing grades retroactive to January 1, 2015:

First	Last	Location	Position	From Guide	From Step	From Salary	To Guide	To Step	To Salary
Catherine	Connors	WOHS	Biology	MA	2	\$55,380	MA+16	2	\$58,953
Derek	DePascale	Edison	Social Studies	BA	3	\$52,244	BA+32	3	\$54,917
Nicholas	Dorey	Gregory	Resource	BA	3	\$52,224	BA+16	3	\$52,827
Michelle	Ledesma	Hazel	Art	BA+32	9	\$61,347	MA+32	9	\$69,637
Rachel	Ostanski	WOHS	Social Studies	MA+32	8	\$68,357	MA+48	8	\$69,637

- d. Superintendent recommends approval to the Board of Education for the following co-curricular assignment(s):

Name	Location	Position	Rate of Pay	Effective Dates
Michael Spadola OOD	WOHS	Track & Field Assistant Coach	\$8,481	2014 - 2015

- e. Superintendent recommends approval to the Board of Education for the following other additional assignment(s) as assigned:

Name	Location	Position	Rate of Pay	Effective Dates
Rosemary Boyle	Roosevelt	After School Club Activities	\$73 per hour	2/25/15 (not to exceed 45 minutes)
Boris Ioshpa	Hazel	Morning Drop-Off Duty	\$35 per diem	2014-2015

- f. Superintendent recommends approval to the Board of Education for the following additional teaching assignment(s):

Name	Location	Position	Guide	Step	Salary	Effective Dates
Cynthia Critelli	WOHS	Family & Consumer Science	MA+48	14	\$559.15	2/17/15 - 3/23/15 (not to exceed 6 class periods)
Lori Graham	WOHS	Family & Consumer Science	BA+16	14	\$466.20	2/17/15 - 3/23/15 (not to exceed 6 class periods)
Susan Marshall	WOHS	Family & Consumer Science	BA+32	14	\$495.18	2/17/15 - 3/23/15 (not to exceed 6 class periods)

- g. Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2014-2015:

Name	Certification Code	Teacher	Instructional Assistant	Administrative Assistant	Lunch Aide	Nurse	Custodian
Sheyne Clark	CE	X	X				
Onisha Cole	CEAS	X	X	X			
Ebenezer Gyasi	Standard	X	X	X			
Christine Huang	Substitute	X	X				
Isabella Lombardo	CE	X					
Fatima Muhammad	Substitute	X	X	X			

**4. Leaves of Absence:**

- a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Nicole Cozzolino Family	Redwood Grade 2	2/25/15 - 4/28/15 (amended)	4/29/15 - 6/30/15	N/A	9/1/15
Patricia Valesse Medical	Hazel / Grade 2	3/1/15 - 5/1/15	N/A	N/A	5/4/15
Krystina Villani Family	St. Cloud / Grade 5	1/9/15 - 2/6/15	2/9/15 - 10/31/15 (amended)	11/2/15 - 8/31/15 (amended)	9/1/16

- b. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Maria (Carmen) Fraguas	WOHS / Administrative Assistant	1/8/15 - 3/11/15	TBD	TBD	TBD

**5. Transfer(s):**

Superintendent recommends approval to the Board of Education for the following transfer(s) of non-certificated staff:

Name	From	Position	To	Position	Effective Date
Montrisa Bradford	Edison	Administrative Assistant	WOHS	Administrative Assistant	2/17/15

**Personnel - Items 1 through 5**

**MOTION:** Mrs. Mordecai

**SECOND:** Mrs. Casalino

**VOTE:** 5-0 (RC)

**B. CURRICULUM AND INSTRUCTION**

1. Recommend approval/acceptance of Applications for School Business requests:

Name	Conference	Dates	Amount	Funded
Alicia Armendariz	Systems 3000 Payroll & HR Application Training Eatontown, NJ	3/25/15	\$0	
Laura Arredondo	Sheltered English Instruction Training of Trainers Workshop Edison, NJ	7/22/15-7/23/15	\$0	

Mercedes Asqui	FLENJ Embedded Reading: Scaffolding and Success for All Students New Brunswick, NJ	2/27/15	\$115.00	Local Funds
Francesco Composto	2015 NJMEA Convention New Brunswick, NJ	2/19/15	\$150.00	\$100.00 Local Funds \$ 50.00 Employee Funded
Nicole Handler	Transition of Student with Emotional and Behavioral Disorders Wayne, NJ	3/20/15	\$0	
Sanhita Kar	Transition of Student with Emotional and Behavioral Disorders Wayne, NJ	3/20/15	\$5.58	Local Funds
Pam Nicholais	Dealing with Difficult People Edison, NJ	3/11/15	\$109.30	Local Funds
Maria Pirovano	FLENJ Embedded Reading: Scaffolding and Success for All Students New Brunswick, NJ	2/27/15	\$165.00	Local Funds
Rossanna Santos	Redesigning the PSAT and SAT New Providence, NJ	3/9/15	\$0	
Linda Torrisi	Systems 3000 Payroll & HR Application Training Eatontown, NJ	3/25/15	\$28.52	

2. Recommend approval of the following field trips for the 2014-2015 school year:

School	Grade	Course/Group	Destination
WOHS	9-12	Skills USA Club	Gloucester County Institute of Technology, Sewell, NJ
Roosevelt	8	Italian Language	Eataly, 200 5th Avenue, New York

**Curriculum and Instruction - Items 1 and 2**

**MOTION:** Mr. Robertson

**SECOND:** Mrs. Casalino

**VOTE:** 5-0 (RC)

## FINANCE

## a.) Special Services

1. Recommend approval for the following out of district placements for the 2014-2015 School Year:

Student #	Classification	Old Placement	New Placement	Tuition	Budgeted/ Unbudgeted
02810077	General Ed	WOHS	ERESC Essex High School Passaic, NJ	\$9,120.22 Start Date:1/30/15)	Unbudgeted
1301032	General Ed	WOHS	ERESC Essex Campus Academy Fairfield, NJ	\$10,824 Start Date: 1/12/15	Unbudgeted

2. Recommend approval for the following service providers for Out of District services as per IEP:

Student #	Agency	Service	Rate	Total	Budgeted/ Unbudgeted
2506098	Creative Learning Studios, LLC Morris Plains, NJ	Occupational Therapy, 1 hour per week	\$180 per week (includes therapy, travel, prep work and documentation), retroactive to 12/19/14	\$5,400	Unbudgeted

3. Recommend approval for the following Professional Developmental Program held on 2/11/15 at Central Office:

Provider	Type of Program	Cost	Budgeted/ Unbudgeted
Perry A. Zirkel	Section 504/ADA and K-12 Students	\$3,500	Budgeted

4. Recommend approval of submission of amended IDEA Basic Grant for fiscal year 2015 in the amount of \$1,773,766. Amended application includes fiscal year 2014 Basic Carryover Funds in the amount of \$59,664.
5. Recommend approval to fund the following tuitions through the FY15 IDEA Grant, \$1,434,943 in Basic Funds and \$63,263 in Preschool Funds, retroactive to July 1, 2014: These tuitions were previously Board approved without identifying the funding source.

School	IDEA BASIC FUNDS	IDEA PRESCHOOL FUNDS
Reed Academy	\$142,537	\$63,263
Calais School	\$63,263	
Banyan School	\$54,746.89	
Felician School	\$55,119.74	
Lord Stirling School	\$86,885.40	
Matheny School	\$94,600	
New Beginnings	\$123,740.40	
Ocean Academy	\$47,073.80	
Somerset Hills Learning Institute	\$199,929.60	
Princeton Child Development Institute	\$104,000	
Children's Therapy Center (Upper)	\$75,428.96	
Garden Academy	\$308,448	
ARC Kohler School	\$69,809.48	

**b.) Business Office**

1. Recommend approval of the 2/23/15 Bills List: (Att. #2)

Payroll/Benefits	\$ 132,539.87
Transportation	\$ 475,566.51
Tuition (Spec. Ed./Charter)	\$ 283,385.51
Instruction	\$ 53,439.57
Facilities	\$ 318,601.41
Capital Outlay	\$ 58,187.00
Grants	\$ 144,412.82
Food Service	\$ 314,550.52
Textbooks/Supplies/Athletics/Misc.	\$ 115,920.38
	<u>\$ 1,896,603.59</u>



2. Recommend acceptance of the following donations:

Donor	Recipient	Description
Tagen Jacobus	WOHS Golf Team	Golf clubs, golf bags, golf balls, tees
Janis DeRosa	WOHS Golf Team	Golf clubs, golf bags
1st Tee of Essex County	WOHS Golf Team	Golf clubs
St.Cloud PTA	St. Cloud School	\$500 for purchase of books

3. Recommend approval of submission of amended No Child Left Behind (NCLB) Consolidated Grant for fiscal year 2015 in the amount of \$1,086,540. Amended application includes fiscal year 2014 Carryover Funds in the amount of \$3,612.

**Finance - Item b)1 check #28350, vendor #9306**

**MOTION:** Mrs. Lab

**SECOND:** Mrs. Mordecai

**VOTE:** 4-0-1 (RC)

**ABSTAIN:** Mrs. Casalino

**Finance - Item a)1 through b)3, with the exception of the above.**

**MOTION:** Mrs. Lab

**SECOND:** Mrs. Mordecai

**VOTE:** 5-0 (RC)

**D. REPORTS**

1. Superintendent recommends to the Board of Education acceptance of the HIB Report ending February 19, 2015.

2. **Harassment, Intimidation and Bullying**

“Whereas, pursuant to Board Policy and the requirements of N.J.S.A. 18A:37-17(b)(6)(c), at its meeting on February 9, 2015, the Superintendent reported HIB Incident Numbers 36 and 38 to the Board; and

Whereas, on February 10, 2015 the parents and/or guardians of the students who are parties to the investigation received information about the investigation pursuant to N.J.S.A. 18A:37-17(b)(6)(d); and

Now, therefore, be it Resolved that the Board affirms the decision of the Superintendent concerning HIB Incident Numbers 36 and 38 for the 2014-2015 school year for the reasons conveyed to the Board.”

Reports - Items 1 and 2

MOTION: Mrs. Lab

SECOND: Mr. Robertson

VOTE: 5-0 (RC)

VIII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

IX. NEXT CLOSED BOARD MEETING to be held at 6:00 p.m. on March 2, 2015 at the Administration Building.

MOTION: Mrs. Mordecai

SECOND: Mrs. Lab

VOTE: 5-0 (VV)

X. PETITIONS AND HEARINGS OF CITIZENS

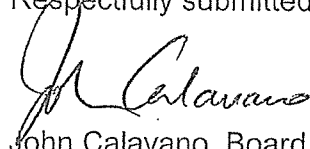
XI. ADJOURNMENT at 10:36 p.m.

MOTION: Mr. Robertson

SECOND: Mrs. Lab

VOTE: 5-0 (VV)

Respectfully submitted,



John Calavano, Board Secretary